

FALLBROOK REPUBLICAN WOMEN, FEDERATED - BY LAWS

ARTICLE 1 - NA11E

The name of this organization shall be Fallbrook Republican Women Federated.

ARTICLE 11 - OBJECT

The object of this club, in affiliation with the National Federation of Republican Women, California Federation of Republican Women, California Federation of Republican Women - Southern Division, and the San Diego County Federation of Republican Women's Clubs, shall be to promote a wider knowledge of the principles and policies of the Republican Party, and to cooperate with the Republican State and County Central Committee in campaign work for the election of Republican candidates for office including non-partisan elections.

ARTICLE 111 - MEMBERSHIP

Section 1. Any woman, registered Republican, believing in the principles of the Republican party, and intending generally to support its candidates is eligible to become an active member. An active member shall have the power to vote, after paying dues, with the following exceptions: she shall have been a member in good standing for at least 60 days before voting in club elections, making nominations, or being eligible to hold office. A member shall maintain voting membership in no more than one club of the California Federation of Republican Women in anyone year.

Section 2. Associate membership may be granted by our Club only to women who are Regular members of another Federated Club or who are non-citizens. Such membership shall not grant the privilege of making motions, nominations, voting or holding office, shall not be eligible to serve as a convention delegate, nor shall such members be counted in a quorum

Republican men may be eligible for associate membership in a Club upon payment of the required annual dues for Associate members. No per capita dues are paid on Associate memberships nor are names reported on per capita reports.

Section 3. Sustaining members shall be those eligible under Section 1 and Section 2 of this article who wish to make added contributions to this club.

Section 4. A special scholarship fund was established in 1993 in the name of Kathy Holzhausen, a longtime member and bulletin editor. These funds are to be used each year for scholarships and various youth projects in the community.

ARTICLE 1 V - DUES

Section 1. The fiscal year of this club shall begin January 1.

Section 2. The yearly dues, as determined by the Board with the approval of the general membership, shall be payable at the first regular meeting in January.

Section 3. A member accepted into membership for the first time after October 1 shall be considered to have paid her dues for the remaining of that year and through December 31 of the following year.

ARTICLE V - OFFICERS

Section 1. The elected officers of this Club shall be President, First Vice-President, Second Vice-President, Third Vice-President, Recording Secretary, Corresponding Secretary and Treasurer. All officers shall be elected for a term of one calendar year. No elected officer shall hold the same office for more than two years consecutively.

Section 2. The appointive officers of this club shall be an Auditor and Parliamentarian. The Executive Committee Chairmen shall be appointed by the President with the approval of the Board of Directors.

ARTICLE VI - DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the Club, the Board of Directors and the Executive Committee and shall guide and supervise the work of this club. The President is ex-officio member of all committees except the nominating committee. She shall instruct all committee chairmen in the duties necessary to carry on the work of the club. She shall countersign with the Treasurer all checks authorized by the Board of Directors. She shall represent the club on the County Board of Directors.

Section 2. The first Vice-President shall perform the duties of the President in her absence. In the event the office of the President becomes vacant, she shall serve the remainder of the term as President, and a new Vice-President shall be elected by the Board of Directors to fill the unexpired term, She shall also serve as Program Chairman. Programs to be presented. shall have prior approval of the Board.

Section 3. The Second Vice-President shall serve as Membership Chairman, She shall turn over to the Treasurer all membership dues collected. She shall prepare and forward County per capita reports. She shall remit dues to the County Treasurer. She shall maintain an active roster and membership card file.

Section 4. The Third Vice-President shall be Ways and Means chairman, She shall call and chair the budget committee meeting in January of each year and her specific duty is to be active in raising 'supplemental funds for the organization operations with a1 least one major project each year.

Section 5. The Recording Secretary shall record in ink or type the minutes of all meetings of the club. She shall see that a copy of Bylaws and Standing Rules are included in the Minute Book, keeping the Bylaws up-to-date at all times: also, a list of officers and Standing Committee Chairmen to be included in the current Minute Book. She shall file all reports and other important papers of the club,

Section 6. The Treasurer shall be custodian of all funds of the club and shall deposit them in a bank /

approved by the Board of Directors. She shall pay all bills. Any unbudgeted expenditure must be approved by the Board of Directors. She shall file at the bank the signatures of the President, First Vice- President and her own. Checks shall be signed by the Treasurer and countersigned by the President or First Vice President in the absence of the President Only-in-emergencies may the signat. yr~f. the President and the First Vice-President. by- esed-jeintly. She shall make a written report monthly to the Board and to the general membership meeting and also at the end of the calendar year to the auditor. She shall receive membership dues from the Membership Chairman and disperse per capita dues to the county beginning Jan. 1 of each year. She shall prepare a budget each year and serve on the budget committee.

Section 7. The Corresponding Secretary shall notify members of the Executive Committee of the Board of Directors for regular monthly and any special meetings. She shall also conduct the general correspondence of the Club. She shall send notes or cards offriendship and/or condolence.

Section 8. The Auditor shall audit all accounts at the end of the calendar year. She shall give a written report to the Board of Directors.

Section 9. The Parliamentarian shall advise on points of parliamentary procedure when requested. She shall keep the Club up-to-date on Bylaws. She shall act as ex-officio member of the Nominating Committee. At the October meeting of the Club she shall present the slate prepared by the Nominating Committee and conduct the voting.

ARTICLE VII - NOMINATIONS AND ELECTIONS

Section 1. There shall be a Nominating Committee of five members who shall have been members in good standing in the Club for at least one year, One shall be appointed by the Board of Directors at the September Board meeting and one shall be the Immediate Past President. Three shall be elected by the club at the regular membership meeting in September. The Parliamentarian shall call the meeting.

Section 2. The Nominating Committee shall make its report at the October meeting at which time nominations may be made from the floor. Any such nominees must have given their consent to serve if elected. In case there is but one candidate for each office by unanimous consent the election of officers may be by viva voce vote.

Section 3. The installation of officers shall be at the December meeting.

ARTICLE VIII - BOARD OF DIRECTORS

Section 1. The Board of Directors shall be composed of all elected officers.

Section 2. The meetings of the Board of Directors shall be held at a time and place decided by the Board or upon request of the President.

Section 3. The Board shall be empowered to fill by appointment any vacancy in an elected office except that of the President. (See Article VI, Section 2.)

Section 4. One-third of the Board of Directors shall constitute a quorum.

Section 5. The Board of Directors shall transact routine business of the club as may arise between the regular meetings of the Club.

Section 6. In the event an elected officer fails to attend two (2) consecutive meetings without an excused absence or fails to send a written report when requested to do so, the Board may declare the office vacant.

Section 7. Report and have ratified at the next Board meeting any vote taken by mail or telephone as approval for an emergency action.

ARTICLE IX - EXECUTIVE COMMITTEE

Section 1. The executive Committee shall be composed of the elected and appointed officers.

Section 2. Hold monthly meetings at the time and place of their choosing.

Section 3. Meet at the call of the President or at the request of three members of the Committee.

Section 4. Fill any vacancy occurring on the Nominating Committee.

ARTICLE X - MEETINGS

Section 1. Regular meetings of the club shall be held once a month unless otherwise ordered by the Club or Board of Directors. At least six meetings a year shall be held. The meeting time shall not conflict with County Federation Board meetings or the annual convention of the County Federation.

Section 2. Special meetings of the club may be called by the President upon a majority vote of the Board of Directors.

Section 3. One-fourth of the membership shall constitute a quorum for a meeting of this Club.

ARTICLE XI - POLICIES

Section 1. When two or more Republicans are candidates for the same office, no candidate shall be endorsed by the Club or the Board of Directors prior to the Primary elections.

Section 2. Neither the Club nor the Board of Directors shall publicly support a candidate of any other party running for elective partisan office.

Section 3. Only registered Republicans shall be invited or permitted to speak at any meeting of the Club. Republican candidates' literature may be made available at meetings at the discretion of the Board.

Section 4. The club membership list shall never be given to any other organization or to a nonmember.

Section 5. The President of the Club shall not endorse a candidate prior to a primary or special election when there are multiple Republican candidates for the same office. If a president desires to do so, she must resign her position. ."-

Section 6. All literature, petitions, materials, or announcements of any description shall first be submitted to the Board of Directors for approval before being circulated or distributed at a Club meeting.

Section 7. The President or Vice Presidents shall not simultaneously hold an elected office in any other Republican volunteer organization. This shall not be construed to preclude membership on either the State or County Central Committees.

, Section 8. It shall be considered a breach of ethics for a member to speak disparagingly, in public . . of a Republican candidate. Provided a Republican is running, it shall also be a breach of ethics to promote a candidate of another party in public or print in a partisan or non-partisan election.

ARTICLE XII - AMENDMENTS

Section 1. These Bylaws may be amended or revised at any regular meeting by a two-thirds vote of the members present and voting, provided notice of proposed amendments shall have been given orally and in writing at least 30 days before the meeting.

ARTICLE XIII - PARLIAMENTARY AUTHORITY

Section 1. The proceedings of this club shall be conducted in accordance with Robert's Rules of Order, Newly Revised, insofar as they do not conflict with the Bylaws and Standing Rules of this Club or the Federation at a higher level.

(Amended 6/9/00)

STANDING RULES FOR FALLBROOK REPUBLICAN WOMEN FEDERATION

1. The Club may buy one ticket to each local candidate's fund raiser and the President, or her designee, should represent the Club. If she wants her husband to attend she must buy that ticket.
2. The President should attend all SDCRW functions - luncheons, meetings or other events. The Club should pay for her or her designee to attend. The Club should have a representative at all county functions.
3. The Club's possessions - flag and holders, silver coffee and tea pots, cream and sugar, tray, campaign materials including one large and one small sign, shall be the charge of the President and she shall be responsible for passing them on to the next regime.
4. FRWF will extend an invitation to the parents of our Scholarship recipient to be a guest at the annual scholarship brunch.
5. The President has the authority to purchase or expend funds, not exceeding \$50, without full board approval.
6. The yearly dues shall be twenty dollars (\$20), payable at the first regular meeting in January. Associate dues shall be ten dollars (\$10) and husband and wife, thirty dollars (\$30).
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7. The Treasurer shall retain financial records for 7 years and those older than 7 years may be destroyed ..
8. The Membership Chairman shall give monthly records to the Treasurer. She may destroy membership records older than 5 years.

Article VI-Duties of Officers ' ..

Section 9. The Parliamentarian shall advise on points of parliamentary procedure when requested. She shall keep the Club up-to-date on Bylaws. She shall act as ex-officio member of the Nominating Committee. At the ~ October meeting of the Club she shall present the slate prepared by the Nominating Committee and conduct the voting.